



AUTHOR'S GUIDE

1. Registration in the Algerian platform for scientific journals

To deposit your articles, it is imperative to have an account on the platform (ASJP). To do this, you must access the website <https://www.asjp.cerist.dz/> and then proceed as follows:

- Choose the language that suits you (Arabic, English or French);
- Click on **Enter**;
- Then click on **Register**;
- Enter your personal data requested.

Once registration is complete, you will receive a message in your personal email box to activate your new account in the platform (ASJP) and to get a **Username** and **Password**.

2. Submission of Articles

Authors who wish to publish their articles in the “**Journal of Legal and Political Research**” are invited to read the sections: “**Instructions for authors**” and “**Guide to authors**” of our website on the Algerian scientific journals platform:

<https://www.asjp.cerist.dz/en/PresentationRevue/458>

Authors are invited to submit their papers via the ASJP platform in **Word** format. You can do this by clicking on the “**Send Article**” icon to the left of the screen in the ASJP platform. After you get a **username** and a **password**, research papers are sent by clicking on the “**Submit Article**” icon.

3. Orientations to the authors

- We invite the authors to carefully read the following recommendations.
- The chief editor has the right to return items that are not presented accordance with these recommendations.

4. Preparation of the article

To publish in the **Journal “Economic Researcher ”**, authors must download the journal template (Template), from the “**Instructions to Authors**” section.

Authors can download the template via:

<https://www.asjp.cerist.dz/en/PresentationRevue/458>

By clicking on the “**Instructions to authors**” icon.

5. Article submission

After writing the article following the journal's template, it is submitted by clicking on “**send article**”.

An information sheet to be completed appears, containing the information of the article and the authors: **Language of the article, title, summary, keywords, not complete of the author, affiliation, e-mail address** (if there is another author, he is added at this time); Suggest reviewers.

After completing the requested information, download the article to the platform; Click on the "**send article**" icon at the bottom of the information sheet

6. Notice of receipt of the article

In the event of the successful sending of the article to the ASJP, a message on the screen appears, the author receives on his e-mail a notice of receipt of the article, a notice is sent to the other author if he exists.

7. Notice of rejection of the article

If the article does not comply with the model and the conditions of publication, a refusal will be sent to it.

8. Evaluation of the article

Step 1

In order to give an opinion on the eligibility of articles (conditions of publication, respect for the journal model, journal specialty, etc.) The articles will be examined in the pre-evaluation phase anonymously.

If the opinion is unfavorable, the article is returned to the authors for rectifications with mention of the elements to be corrected;

The author can resubmit it taking into account the recommendations made.

Step 2

If the article is eligible for evaluation (publication conditions, compliance with the journal model, journal specialty, etc.), it will be sent anonymously to two reviewers or to the associate editor of the research field in question, who to his tour will submit it to two reviewers at least, taking into account not the same institution of affiliation, national or foreign, in both cases the reviewers will take responsibility for rating the article according to a standardized rating grid found on the platform (ASJP).

Step 3

If both reports are positive when the article is published, they will be sent anonymously to the author who will take into account any suggested recommendations (in form and / or content).

If one of the reports is negative, a third evaluation is recommended for a final opinion. taking into account not the same institution of affiliation, national or foreign

Step 4

After receipt of the final article, the article will be reviewed by the editorial board to verify whether the recommendations requested by the reviewers have actually taken place, and a copy will be sent to the reviewers for confirmation.

In the event that the author does not abide by the recommendations, the article is returned to him again by giving him an opportunity to resubmit the article according to the recommendations, and otherwise the article will be rejected permanently.

9. Monitoring of the status of the article on the ASJP

The author can follow the status of his article step by step from his account; By clicking on the "**articles**" icon, then on "**sent articles**", a table containing all the information concerning the article appears: **the title, the date of submission, the name of the journal, the details, the position of the article;** The latter goes through several stages:

- Acceptance or refusal of the evaluation.
- Article pending for evaluation.
- Assignment of the article to reviewers.
- Decision of the reviewers (acceptance, refusal, corrections)

10. Article publication on the platform and integration of references

Once the article is accepted, the author will receive a notice, he must enter the bibliographical references of his article according to the framework defined by the platform of Algerian scientific journals through his account by following the following steps: Click on the "**Articles**" icon then "**Accepted articles**". A table with the details of the article will appear **Title, date of submission, name of journal, assessment details, references**; To start the reference integration process, click on the "**reference**" icon then on the "**Add a reference**" icon;

Specify the type of reference according to the options granted to it: (article, forum, thesis, book, chapter book, web page);

Select the type of reference and complete all its data; click on the "**Add**" icon and so on until all the references are correctly filled.

After confirming this, the author clicks on the "**Finish**" icon (If the author is not able to enter all the references at this time he must click on the "**Save**" icon until it ends from where it left off).

After finishing, the author clicks on the "**Finish**" icon.

(Never click on the "Finish" icon unless you have filled in all the references)

After being accepted by the editor, the article can be scheduled for publication, although it is incorrect and does not match what is in the article, the editor rejects it, and the process is repeated.

11. Submission of the commitment

Once the article has been accepted, the author must send an obligatory pledge of commitment, which can be downloaded from the journal's web space to the platform, under the heading "Guide for Authors" in the form of a compressed file. The commitment, after complete signature of all the authors participating in the research will be sent to the journal's email:

recherches.juridiquespolitiques@univ-skikda.dz

12. Plagiarism policy

Scientific theft in all its forms constitutes immoral behavior towards the journal. No violation of this rule will be admitted or tolerated and no further articles by the author who plagiarized through our journal will be accepted or published in the future.